



AGENDA
CITY COMMISSION MEETING
MONDAY, NOVEMBER 20, 2023
CITY HALL | 130 N. NOTTAWA ST.
WIESLOCH RAUM

REGULAR MEETING 6:00 P.M.

1. CALL TO ORDER BY MAYOR
2. PLEDGE OF ALLEGIANCE
3. INVOCATION
4. ROLL CALL
5. PROCLAMATIONS / PRESENTATIONS
6. VISITORS – (Public comments for items not listed as agenda items)
7. APPROVAL OF AGENDA
8. APPROVAL OF CONSENT AGENDA
 - A. Action of Minutes of Previous Meetings
 - **APPROVE** the minutes from the November 8, 2023 regular meeting as presented.
 - **APPROVE** the minutes from the November 13, 2023 organizational meeting as presented.
 - B. Pay Bills
 - **AUTHORIZE** the payment of the City bills in the amount of \$1,582,563.14 as presented.
9. UNFINISHED BUSINESS
10. NEW BUSINESS
 - A. 2023 Sanitary Manhole Rehabilitation Bids – Barry Cox
11. COMMISSIONER / STAFF COMMENTS
12. ADJOURN

Manager's Report

NOVEMBER 20, 2023



Submitted by:

A handwritten signature in black ink, appearing to read "Andrew Kuk".

Andrew Kuk
City Manager

8. Consent Agenda

Proposed Motion:

Move that the Sturgis City Commission APPROVE/DENY the Consent Agenda for November 20, 2023 as presented.

Staff Recommendation:

APPROVE

8A. Action of Minutes of Previous Meetings

Consent Agenda Motion:

APPROVE the minutes from the November 8, 2023 regular meeting as presented.

Consent Agenda Motion:

APPROVE the minutes from the November 13, 2023 organizational meeting as presented.

8B. Pay Bills

Consent Agenda Motion:

AUTHORIZE the payment of the City bills in the amount of \$1,582,563.14 as presented.

10. New Business

A. 2023 Sanitary Manhole Rehabilitation Bids

Staff: Barry Cox

City staff continues to work on addressing sanitary sewer maintenance needs as identified in the 2020 Asset Management Plan and through field-observations. As part of this work, staff tailored a sewer collection system project to rehabilitate sanitary manholes via lining, bench repair, and flow channel improvements.

In April 2023, a task order was approved for Fleis and Vandenbrink Engineering, Inc. (F&V) to design and bid out the project. The task order was for \$21,500.00. The sanitary collection system capital budget for FY 2022-2023 was \$328,500.00 dollars after the project's design cost.

The project was originally bid in July just prior to the FY 2023-24 budget being approved. After bids were received, it was determined none of the three bidders planned to use the specified product to complete the work.

City staff expanded the number of acceptable lining product options and rebid the project in October. Bids were received and opened on Monday, November 6th. Five bids were received ranging in price from \$220,900.00 to \$339,100.00. Included in the packet is the bid tabulation and recommendation for award. The recommendation is for the low bidder, Spectra Tech, in the amount of \$220,900.00

A project contingency budget of \$22,000.00 (equal to approximately ten percent of the bid award cost) is also being recommended. A construction engineering task order for project oversight will be brought back to City Commission, if needed. At \$242,900.00 for project and contingency, costs are currently \$85,600.00 under the budget available for the FY 2022-2023.

Due to needing to rebid the project, it was not able to be completed in FY 2022-2023 as budgeted. Looking at the capital projects within the FY 2023-2024 budget, there is budgetary room to complete this project.

Proposed Motion:

Move that the Sturgis City Commission APPROVE/DENY the 2023 Sanitary Sewer Rehabilitation Project bid from Spectra Tech, LLC in the amount of two hundred and twenty thousand, nine hundred dollars (\$220,900.00) and AUTHORIZE the City Manager to sign all necessary documents.

Proposed Motion:

Move that the Sturgis City Commission APPROVE/DENY a contingency budget for the 2023 Sanitary Sewer Rehabilitation project in the amount of twenty-two thousand dollars (\$22,000.00).

Staff Recommendation:

APPROVE, AUTHORIZE, and APPROVE

Information Included in Packet:

1. Recommendation of Award Letter
2. Bid Tab
3. Engineering Estimate

Noteworthy Meetings / Events

- Chamber Annual Dinner | November 9th
- Commission Organizational Meeting | November 13th
- Chamber Program Committee Meeting | November 14th
- St. Joseph County Brownfield Redevelopment Authority Meeting | November 16th

Upcoming Events

- Sturgis Civic Players – Willa Wonka | Sturges-Young | November 17th-19th
- Business After Hours – Route 12 Harley Davidson | 68951 White School Rd. | 5pm-7pm | November 21st
- City Hall Closed for Thanksgiving | November 23rd-24th
- Dashing Through Downtown | Downtown | November 30th-December 2nd
- Christmas Wizards | Sturges-Young | 7pm | December 9th
- Christmas Cash Raffle Drawing | December 13th

**REGULAR MEETING - STURGIS CITY COMMISSION
WEDNESDAY, NOVEMBER 8, 2023
WIESLOCH RAUM – CITY HALL**

Mayor Mullins called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was said by all present.

The Invocation was given by Mayor Mullins.

City Clerk/Treasurer Kenneth Rhodes swore in new 2nd Precinct Commissioner Alan Albarran.

Commissioners present: Bir, Nieves, Albarran, Smith, Harrington, Hile, Perez, Vice-Mayor Miller, Mayor Mullins

Commissioners absent: None

Also present: City Attorney, City Manager, City Controller, Electric Department Superintendent, Facilities Manager, City Clerk

Greg Lomas, 1624 Griffith, inquired about traffic violations and enforcement.

Moved by Comm. Hile and seconded by Comm. Perez to approve the agenda as presented.

Voting yea: Nine

Voting nay: None

MOTION CARRIED

Moved by Comm. Hile and seconded by Comm. Perez to approve the Consent Agenda of November 8, 2023 as presented.

8A. Action of Minutes of Previous Meetings

- APPROVE the minutes from the October 25, 2023 regular meeting as presented.

B. Pay Bills

- AUTHORIZE the payment of the City bills in the amount of \$1,594,557.01 as presented.

C. Dashing Thru Downtown Event Requests

- APPROVE the 2023 Dashing Thru Downtown Requests as presented.

D. Set LDFA Public Hearing for Stateline Business Park

- ADOPT the Resolution of Intent to Amend the City of Sturgis Local Development Finance Authority Boundaries and Setting Date and Time for Public Hearing and SET a Public Hearing for amended LDFA Development and TIF Plans on December 13, 2023.

Voting yea: Nine

Voting nay: None

MOTION CARRIED

Electric Department Superintendent Chris McArthur provided details on the change orders related to generators at the Hydro Dam. Discussion followed.

Moved by Comm. Hile and seconded by Comm. Perez to approve HCMS Contract Change Order 003 for Outboard Bearing Seals in the amount of thirty-nine thousand, six hundred and seventy dollars (\$39,670.00) as presented.

Voting yea: Nine

Voting nay: None

MOTION CARRIED

Moved by Comm. Hile and seconded by Comm. Perez to approve the Hydro #3 and #4 Power Control System Upgrade by Newkirk in the amount of ninety-five thousand and five hundred dollars (\$95,500.00) as presented.

Voting yea: Nine

Voting nay: None

MOTION CARRIED

Facilities Manager Dan Root provided information on a backup generator at PSUB and necessary changes to the wiring. Discussion followed.

Moved by Comm. Hile and seconded by Comm. Miller to approve the Shouldice Bulletin #3 change order to complete the installation of the new emergency backup generator in an amount not-to-exceed thirty-seven thousand, five hundred and ninety-one dollars (\$37,591.00) as presented.

Voting yea: Eight

Voting nay: Bir

MOTION CARRIED

City Manager Andrew Kuk and Clayton Lyczynski, St. Joseph County Housing Coordinator, provided information on the possible benefits with the creation of a Land Bank in St. Joseph County. Discussion followed.

Moved by Comm. Hile and seconded by Comm. Perez to approve a resolution of support for a St. Joseph County Land Bank as presented.

Voting yea: Nine

Voting nay: None

MOTION CARRIED

CITY OF STURGIS
RESOLUTION SUPPORTING A ST. JOSEPH COUNTY LAND BANK

WHEREAS, 2003 PA 258, entitled “Land Bank Fast Track Act,” allows for the ability of counties in the State of Michigan to create a Land Bank Authority; and

WHEREAS, land banks are public entities with unique governmental powers, created to help address vacant, blighted, and/or tax delinquent properties; and

WHEREAS, the goal of land banks is to return properties to productive use in the community by addressing blight and facilitating redevelopment; and

WHEREAS, County Land Bank Authorities in the State of Michigan provide the ability to access certain grant funds, engage in expedited quiet title and foreclosure actions, and expand eligible activities within the Brownfield Redevelopment Authority Act; and

WHEREAS, a County Land Bank Authority would provide new tools to address blight, facilitate redevelopment projects, and access grant funds to jurisdictions and municipalities throughout St. Joseph County, including the City of Sturgis.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF STURGIS: that we support the creation of a St. Joseph County Land Bank Authority by the St. Joseph County Commission; and

BE IT FURTHER RESOLVED, we direct City staff to provide this resolution of support to the St. Joseph County Commission.

City Clerk/Treasurer Kenneth Rhodes explained that there are currently two vacancies on the Planning Commission and one application on file. Discussion followed.

Moved by Comm. Hile and seconded by Comm. Perez to appoint Buddy Denman to the Sturgis Planning Commission through May 2026.

Voting yea: Nine

Voting nay: None

MOTION CARRIED

The meeting was adjourned at 7:10 p.m.

Kenneth D. Rhodes, City of Sturgis Clerk/Treasurer

**ORGANIZATIONAL MEETING
STURGIS CITY COMMISSION
MONDAY, NOVEMBER 13, 2023
CITY HALL – LARGE CONFERENCE ROOM**

Deputy City Clerk/Treasurer Ana Garcia called the meeting to order at 8:00 p.m.

Commissioners present: Mullins, Bir, Nieves, Albarran, Smith, Harrington, Hile, Perez, Miller
Commissioners absent: None

Also present: City Manager, Assistant to the City Attorney, City Controller, Deputy City Clerk

The Deputy City Clerk asked for nominations for the Office of Mayor.

Comm. Hile nominated Comm. Mullins
Comm. Bir nominated Comm. Perez

Moved by Comm. Hile and seconded by Comm. Bir to close the nominations for the Office of Mayor.

Voting Yea : Nine Voting Nay : None MOTION CARRIED

Voting for Comm. Mullins: Mullins, Hile, Miller

Voting for Comm. Perez: Bir, Nieves, Albarran, Smith, Harrington, Perez

Comm. Perez was seated as the Mayor of the City of Sturgis.

Mayor Perez asked for nominations for the Office of Vice-Mayor.

Comm. Hile nominated Comm. Miller.
Comm. Smith nominated Comm. Bir

Moved by Comm. Hile and seconded by Comm. Bir to close the nominations for the Office of Vice-Mayor.

Voting Yea : Nine Voting Nay : None MOTION CARRIED

Voting Bir : Bir, Nieves, Smith, Perez

Voting Miller : Mullins, Albarran, Harrington, Hile, Miller

Comm. Miller was seated as the Vice-Mayor of the City of Sturgis.

Mayor Perez made the Commissioner appointments to City Boards and Commissions.

City Manager Andrew Kuk provided information on the proposed changes to the City Commission Procedural Policy and the Resolution of Authorized Depositories, and the City's Investment Policy, which has no changes.

Moved by Comm. Hile and seconded by Comm. Mullins to adopt the City Commission Procedural Policy, the Resolution of Authorized Depositories, and the City's Investment Policy as presented.

Voting Yea: Nine

Voting Nay: None

MOTION CARRIED

RESOLUTION OF AUTHORIZED DEPOSITORIES

WHEREAS, there may now be and may hereafter from time to time come into the hands of Kenneth D. Rhodes, Clerk/Treasurer of the City of Sturgis, Michigan certain monies belonging to or being held by the state, county, or other political units of the state, or otherwise held according to law, and

WHEREAS, under the law of the State of Michigan, this Commission is required to provide by resolution for the deposit of all monies including tax monies coming into the hands of said Clerk/Treasurer, in one or more banks, hereinafter called banks, to be designated in such resolution.

NOW, THEREFORE, BE IT RESOLVED, that said Clerk/Treasurer Kenneth D. Rhodes, is hereby directed to deposit all public monies including tax monies coming into his hands as Clerk/Treasurer, in the following banks:

Century Bank & Trust - Sturgis, Michigan

Farmers State Bank – Sturgis, Michigan

Huntington Bank - Sturgis, Michigan

Southern Michigan Bank & Trust, Coldwater, Michigan

Sturgis Bank & Trust Co. FSB - Sturgis, Michigan

BE IT FURTHER RESOLVED, that the City Controller and the City Accounting Manager be appointed as Deputies to the Clerk/Treasurer for the purposes of managing all accounts in the aforementioned banks.

The meeting was adjourned at 8:29p.m.

Ana Garcia, City of Sturgis Deputy Clerk/Treasurer

Date	Check#	Vendor	Vendor Name	Amount
Manual Checks				
11-10-2023	PR0622M	00061	CITY OF STURGIS PAYROLL	346,964.72
11-01-2023	T16244M	06290	MEDPRO WASTE DISPOSAL LLC	26.25
11-02-2023	T16245M	04524	ALERUS FINANCIAL	5,394.00
11-21-2023	T16246M	04389	FRONTIER COMMUNICATIONS A	53.69
11-21-2023	T16247M	03770	MICHIGAN GAS UTILITIES	137.75
11-21-2023	T16248M	03770	MICHIGAN GAS UTILITIES	23.51
11-22-2023	T16249M	03770	MICHIGAN GAS UTILITIES	137.26
11-22-2023	T16250M	03770	MICHIGAN GAS UTILITIES	42.58
11-12-2023	T16251M	00512	CAMOCO FUEL SYSTEM	15,927.34
11-03-2023	T16252M	04088	BLUE CROSS BLUE SHIELD OF MI	21,150.36
11-10-2023	T16253M	04421	AT&T MOBILITY	779.50
11-08-2023	T16254M	05875	ALERUS FINANCIAL/MERS-STIPEND	2,400.00
11-06-2023	T16255M	04197	MI PUBLIC POWER AGENCY	173,790.69
11-09-2023	T16256M	05892	PAYCOR	1,262.95
11-27-2023	T16257M	04389	FRONTIER COMMUNICATIONS A	286.25
11-13-2023	T16258M	04197	MI PUBLIC POWER AGENCY	225,661.27
11-10-2023	T16259M	00062	CITY OF STURGIS-EMPLOYEE INS	69,687.93
11-10-2023	T16260M	05588	ALERUS FINANCIAL/MERS TRANSFER	2,837.26
11-10-2023	T16261M	00065	DOYLE MEMBERSHIP TRANSFER	2,692.17
11-10-2023	T16262M	00063	CITY OF STURGIS TAX TRANSFER	18,091.04
11-10-2023	T16263M	05123	COMERICA BANK-INST TRUST SERV	29,539.51
11-10-2023	T16264M	03229	CITY OF STURGIS-WORKERS COMP	2,904.32
11-10-2023	T16265M	00064	INTL CITY MGMT ASSOC RETR CORP	8,647.89
11-09-2023	T16266M	06138	MUTUAL OF OMAHA INSURANCE CO	5,454.95
11-30-2023	T16267M	03770	MICHIGAN GAS UTILITIES	41.98
11-30-2023	T16268M	03770	MICHIGAN GAS UTILITIES	86.29
11-15-2023	T16269M	05875	ALERUS FINANCIAL/MERS-STIPEND	2,400.00
11-12-2023	T16270M	00449	CENTURY BANK & TRUST	3,402.13
11-22-2023	T16271M	03858	FARMERS STATE BANK	7,781.90
11-14-2023	T16272M	06204	COWBELL INSURANCE AGENCY LLC	15,121.00
11-14-2023	T16273M	06093	PEPSI BEVERAGES COMPANY	389.22
11-25-2023	T16274M	04197	MI PUBLIC POWER AGENCY	146,641.79
11-23-2023	T16275M	06030	VERIZON CONNECT NWF INC	113.33
11-21-2023	T16276M	03173	FIFTH THIRD BANK	21,925.77
Automatic Checks				
11-22-2023	247603	00110	A & K PRINTING & POOLS	415.00
11-22-2023	247604	04266	ABONMARCHE BYCE	580.00
11-22-2023	247605	00066	ACTION QUICK PRINT PLUS	496.00
11-22-2023	247606	06156	AGILE TICKETING SOLUTIONS LLC	487.63
11-22-2023	247607	00002	ALL-PHASE ELECTRIC SUPPLY	622.76
11-22-2023	247608	06119	AMAZON.COM SALES INC	6,029.19
11-22-2023	247609	00624	AQUA BLAST CARWASH SYSTEMS INC	232.00
11-22-2023	247610	02292	ASPLUNDH TREE EXPERT CO	1,347.96
11-22-2023	247611	05656	AXON ENTERPRISE INC	2,879.66
11-22-2023	247612	00130	BANDHOLTZ PAINT MFG CO	40.50
11-22-2023	247613	03286	THE BANK OF NY MELLON TRUST CO	1,100.00
11-22-2023	247614	06117	BENITA ANN LEWIS	15.00
11-22-2023	247615	00072	BIRD, SCHESKE, REED & BEEMER,	4,354.88
11-22-2023	247616	00132	BOFA INC	1,091.50
11-22-2023	247617	00005	BOGEN CONCRETE INC	3,829.00
11-22-2023	247618	00006	BOLAND TIRE INC	40.00

Date	Check#	Vendor	Vendor Name	Amount
11-22-2023	247619	05991	BORGESS MEDICAL GROUP	243.00
11-22-2023	247620	06403	BOYCE RECREATION	1,661.40
11-22-2023	247621	06304	C2AE	2,505.00
11-22-2023	247622	06100	CAMINO TECHNOLOGIES INC	10,000.00
11-22-2023	247623	05125	CANNON TECHNOLOGIES	5,048.16
11-22-2023	247624	06457	CHRISTMAS WIZARDS LLC	6,250.00
11-22-2023	247625	00358	CONSUMERS CONCRETE CORP INC	957.25
11-22-2023	247626	05108	CORRIGAN OIL CO	3,518.30
11-22-2023	247627	06325	COTTIN'S HARDWARE	698.28
11-22-2023	247628	05634	CRITES RENTAL	6,759.63
11-22-2023	247629	05634	CRITES RENTAL	3,623.23
11-22-2023	247630	06158	CULLIGAN WATER OF STURGIS	270.00
11-22-2023	247631	00296	DAVID E SLAGLE	66.00
11-22-2023	247632	00296	DAVID RANK	55.30
11-22-2023	247633	01119	DAVID W LUDDERS	153.60
11-22-2023	247634	01684	DETROIT SALT COMPANY	3,418.20
11-22-2023	247635	06459	DRAKE HARKER	22.50
11-22-2023	247636	03095	MARY DRESSER	120.00
11-22-2023	247637	00364	CAROL DUSTIN	360.00
11-22-2023	247638	01403	GEORGE EARL	20.00
11-22-2023	247639	06014	EGANIX INC	840.00
11-22-2023	247640	06343	ERIN MELCHI BAKER	40.00
11-22-2023	247641	01847	ESTUDIO DESIGN LLC	110.00
11-22-2023	247642	03928	F&V CONSTRUCTION MANAGEMENT	3,000.00
11-22-2023	247643	05929	FACTUAL DATA	50.00
11-22-2023	247644	05151	FAWN RIVER MECHANICAL LLC	2,581.46
11-22-2023	247645	05490	FERGUSON WATERWORKS #3386	3,719.04
11-22-2023	247646	00776	FLEIS & VANDENBRINK	1,000.00
11-22-2023	247647	06287	FOCAL POINT STUDIOS	5,000.00
11-22-2023	247648	00296	GARRY E GORBUTT	38.36
11-22-2023	247649	00291	GATEHOUSE MEDIA MICHIGAN	149.50
11-22-2023	247650	00291	GATEHOUSE MEDIA MICHIGAN	173.40
11-22-2023	247651	00183	W W GRAINGER INC	832.70
11-22-2023	247652	06408	GRAND IMPRESSIONS PROP MAINT	140.00
11-22-2023	247653	04243	GRP ENGINEERING INC	14,025.53
11-22-2023	247654	05827	HAASCAYWOOD	4,125.00
11-22-2023	247655	01298	HAGEN CEMENT PRODUCTS INC	179.75
11-22-2023	247656	00296	HANNAH L KRAFT	68.59
11-22-2023	247657	02440	HOFFMAN BROTHERS INC.	1,000.00
11-22-2023	247658	03515	HYDROCORP	4,625.50
11-22-2023	247659	05522	INTERSTATE BATTERIES-GREAT LKS	240.53
11-22-2023	247660	05171	STUART C IRBY CO	17,060.00
11-22-2023	247661	04543	J & B MEDICAL SUPPLY INC	49.50
11-22-2023	247662	06199	JANSEN PLUMBING, HEATING &	433.20
11-22-2023	247663	06314	JODIE M JOHNSON	40.00
11-22-2023	247664	05842	JOHN DEERE FINANCIAL	86.85
11-22-2023	247665	06217	JOHN J FLOWERS	20.00
11-22-2023	247666	05634	JONATHON RUSS	130.00
11-22-2023	247667	06364	KALLEWARD GROUP INC	20,519.80
11-22-2023	247668	01101	JANENE KOSMAN	240.00
11-22-2023	247669	00296	KRISTEN N LUCK	65.75
11-22-2023	247670	04039	LAKELAND ASPHALT CORP	1,979.48
11-22-2023	247671	00296	LOGAN H FIELDING	21.37

Date	Check#	Vendor	Vendor Name	Amount
11-22-2023	247672	06238	LUBRICATION ENGINEERS, INC	479.14
11-22-2023	247673	06460	LUKE M FROST	30.00
11-22-2023	247674	06399	MASON ENGINEERING & CONST INC	61,050.00
11-22-2023	247675	00635	MCMASTER-CARR SUPPLY COMPANY	82.42
11-22-2023	247676	06155	MERCER SEPTIC AND EXCAVATING	1,975.00
11-22-2023	247677	06349	MERCURY MEDICAL	326.22
11-22-2023	247678	03774	STATE OF MICHIGAN	30.00
11-22-2023	247679	03774	STATE OF MICHIGAN	173.00
11-22-2023	247680	00505	STATE OF MICHIGAN	171.92
11-22-2023	247681	00024	STATE OF MICHIGAN - MDOT	50.00
11-22-2023	247682	04772	MIKE MILLER	20.00
11-22-2023	247683	05541	MILLER, CANFIELD, PADDOCK	3,040.00
11-22-2023	247684	05051	MILSOFT UTILITY SOLUTIONS	501.95
11-22-2023	247685	03204	E I MORROW CO INC	79.20
11-22-2023	247686	06191	MUNISSION, LLC	4,375.00
11-22-2023	247687	00847	MWEA	365.00
11-22-2023	247688	05703	MCDONALD'S TOWING & RESCUE INC	430.10
11-22-2023	247689	05102	MCLEAN ENGINEERING CO	373.50
11-22-2023	247690	06461	NEW BLUE INC	3,250.00
11-22-2023	247691	00256	NISSLEY DISPOSAL INC	187.50
11-22-2023	247692	00296	NOE NIEVES	204.93
11-22-2023	247693	00296	NOE NIEVES	112.73
11-22-2023	247694	06051	NORTHERN CONSTRUCTION SERV COR	13,278.63
11-22-2023	247695	01080	NYE UNIFORM CO	326.40
11-22-2023	247696	03080	OTIS ELEVATOR COMPANY	2,500.00
11-22-2023	247697	05634	PARMA TUBE	20,662.39
11-22-2023	247698	04770	PARRISH EXCAVATING INC	104,799.19
11-22-2023	247699	02741	PLATEMATE	109.50
11-22-2023	247700	05026	PLUMMER'S ENVIRONMENTAL	2,763.50
11-22-2023	247701	00033	POSTNET POSTAL & BUSINESS	244.95
11-22-2023	247702	00485	POWER LINE SUPPLY	428.04
11-22-2023	247703	05468	PVS TECHNOLOGIES INC	2,981.38
11-22-2023	247704	02953	REGULATORY SOFTWARE SERVICES	948.00
11-22-2023	247705	05739	RENEWABLE WORLD ENERGIES LLC	5,834.89
11-22-2023	247706	00035	RESCO	8,366.74
11-22-2023	247707	00041	SEBASTIAN REYES	75.00
11-22-2023	247708	06458	SEMI ACADEMY	3,160.00
11-22-2023	247709	00296	SHANNON M FISCHER	82.82
11-22-2023	247710	06435	SHERLOQ FINANCIAL	13.47
11-22-2023	247711	00707	SPORTSARAMA INC	19.00
11-22-2023	247712	06222	STEAM TEAM HOME SERVICES	174.00
11-22-2023	247713	04274	STEENSMA LAWN & POWER EQUIP	546.17
11-22-2023	247714	04903	STONECO OF MICHIGAN	469.54
11-22-2023	247715	03273	SAB/EA	550.00
11-22-2023	247716	00304	STURGIS BANK & TRUST COMPANY	150.00
11-22-2023	247717	00936	STURGIS COMMUNITY POOL	215.00
11-22-2023	247718	05826	STURGIS GLASS LLC	275.00
11-22-2023	247719	02174	STURGIS HARDWARE	77.62
11-22-2023	247720	04140	SWICK BROADCASTING COMPANY	200.00
11-22-2023	247721	06245	TANNER E PARSHALL	300.00
11-22-2023	247722	06426	TRACY LIVELY LLC	40.00
11-22-2023	247723	06384	USA BLUEBOOK	882.93
11-22-2023	247724	05745	ERICA VARGAS SARCO	240.00

Date	Check#	Vendor	Vendor Name	Amount
11-22-2023	247725	04453	VERIZON WIRELESS	2,223.40
11-22-2023	247726	06056	VERMEER OF MICHIGAN INC	7,400.00
11-22-2023	247727	01479	WARNER NORCROSS & JUDD LLP	9,855.00
11-22-2023	247728	05659	WARNER OIL COMPANY	148.75
11-22-2023	247729	03511	WASTE MANAGEMENT	9,305.30
11-22-2023	247730	00284	WASTECORP PUMPS LLC	369.24
11-22-2023	247731	06107	YEOMAN, TALIA	240.00
11-22-2023	247732	06462	ZACHARY PERRY	30.00
11-22-2023	247733	00296	ZECHARIAH A ADAMS	183.43
11-22-2023	D02132	03061	BARCO PRODUCTS COMPANY	6,839.73
11-22-2023	D02133	00077	CARQUEST AUTO PARTS	15.56
11-22-2023	D02134	02983	CINTAS LOCATION #351	845.71
11-22-2023	D02135	00157	JACK DOHENY COMPANIES INC	220.01
11-22-2023	D02136	03929	EMERGENCY MEDICAL PRODUCTS INC	54.52
11-22-2023	D02137	00019	KENDALL ELECTRIC INC	341.51
11-22-2023	D02138	00020	KENDRICK STATIONERS INC	346.66
11-22-2023	D02139	03944	LINDE GAS & EQUIPMENT INC	104.36
11-22-2023	D02140	06250	MARANA GROUP	1,547.11
11-22-2023	D02141	05121	MICKEY'S LINEN	301.40
11-22-2023	D02142	06026	MID-CITY SUPPLY CO INC	779.13
11-22-2023	D02143	06069	NAPA AUTO PARTS	778.36
11-22-2023	D02144	01411	NCL OF WISCONSIN INC	90.00
11-22-2023	D02145	05042	PLANT GROWTH MANAGEMENT SYSTEM	5,744.00
11-22-2023	D02146	06125	THE COPY IMAGE INC	409.85
11-22-2023	D02147	05777	TRACE ANALYTICAL LABORATORIES	2,675.50
Manual Total				\$1,131,796.60
Automatic Total				\$450,766.54
Grand Total				\$1,582,563.14

PAYROLL DISBURSEMENT
FOR PAYROLL ENDING 11/05/2023
PR0622M PAYROLL DATE 11/10/2023

GENERAL	\$180,620.28
MAJOR STREET	5,344.02
LOCAL STREET	4,190.40
CEMETERY	5,938.40
AIRPORT	0.00
BUILDING	3,476.14
HOUSING DEPARTMENT	0.00
STURGES-YOUNG CENTER FOR THE ARTS	5,886.34
RECREATION	2,738.03
DOYLE RECREATION CENTER	9,524.47
AMBULANCE	14,089.53
ELECTRIC	79,292.47
SEWER	16,586.38
WATER	17,233.02
MOTOR VEHICLE	2,045.24
Payroll Sub-Total	\$346,964.72

RECOMMENDATION OF AWARD

November 7th, 2023

Barry Cox, City Engineer
City of Sturgis
130 N. Nottawa
Sturgis, MI 49091

RE: 2023 Sanitary Manhole Rehabilitation

Dear Barry,

We have reviewed the bids received on November 6th, 2023, for the above referenced project. Five bids were received, and the bid summary is attached.

The low bidder is Spectra Tech, LLC of Noblesville, Indiana with a bid amount of \$220,900.00.

I have reviewed the bids and all required bidding documents were submitted. Spectra Tech, LLC. is a qualified firm and meets the requirements of a responsible bidder. Spectra Tech has completed work for the City of Sturgis and is aware of the requirements.

Based on the above information we recommend the award of 2023 Sanitary Manhole Rehabilitation to Spectra Tech, LLC of Noblesville, Indiana with a bid amount of \$220,900.00.

Please feel free to call with any questions.

Sincerely,

FLEIS & VANDENBRINK ENGINEERING, INC.



Matt Johnson, P.E.
Regional Manager

Enclosure



City of Sturgis
St. Joseph County, Michigan

2023 Sanitary Manhole Rehab
Project #861360

BID SUMMARY

Bidder (listed below from low to high)	Total
1. Spectra Tech, LLC	\$220,900
2. Advanced Rehabilitation Technology	\$230,880.00
3. Structured Solutions, LLC	\$234,250.00
4. Culy Contracting, LLC	\$247,827.00
5. National Power Rodding Corp.	\$339,100.00

City of Sturgis

2023 Sanitary Manhole Rehabilitation

BID TABULATION



Date 11/6/2023
PM MGJ
Project No. 861360

Item No.	Item Description	Unit	Estimated Quantity	Engineer's Estimate		Spectra Tech		Advanced Rehab Technology		Structured Solutions		Culy Contracting		National Power Rodding Corp	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	General Conditions, Bonds and Insurance, Max 10%	LSum	1	\$35,000.00	\$35,000.00	\$10,000.00	\$10,000.00	\$11,625.00	\$11,625.00	\$15,000.00	\$15,000.00	\$24,500.00	\$24,500.00	\$30,000.00	\$30,000.00
2	Traffic Control, Construction Signage, and Barricades	Lsum	1.0	\$50,000.00	\$50,000.00	\$2,500.00	\$2,500.00	\$8,000.00	\$8,000.00	\$1,500.00	\$1,500.00	\$8,000.00	\$8,000.00	\$15,000.00	\$15,000.00
3	Manhole Rehabilitation - Lining	Lft	740.0	\$300.00	\$222,000.00	\$250.00	\$185,000.00	\$242.00	\$179,080.00	\$260.00	\$192,400.00	\$265.00	\$196,100.00	\$350.00	\$259,000.00
4	Manhole Rehabilitation - Repair Bench	Ea	39.00	\$2,000.00	\$78,000.00	\$600.00	\$23,400.00	\$825.00	\$32,175.00	\$650.00	\$25,350.00	\$493.00	\$19,227.00	\$900.00	\$35,100.00
TOTAL				Total:	\$385,000.00	Total:	\$220,900.00	Total:	\$230,880.00	Total:	\$234,250.00	Total:	\$247,827.00	Total:	\$339,100.00
				As-Read:		As-Read:	\$220,900.00	As-Read:	\$230,880.00	As-Read:	\$234,250.00	As-Read:	\$247,827.00	As-Read:	\$339,100.00
				Difference:		Difference:	\$0.00	Difference:	\$0.00	Difference:	\$0.00	Difference:	\$0.00	Difference:	\$0.00

City of Sturgis



Project No.: 861360
 By: MGJ
 Date: 7/7/2023

Project: Sturgis Sanitary Manhole Rehab

Basis for Estimate: ☒ Conceptual ☐ Basis of Design ☐ Other ☐ Final

Work: Perform Manhole rehab on 80 manholes located throughout the city stated in the summary of work. Work includes manhole repair, thorough cleaning and bench repairs to the specified manholes.

Item Number	Item Description	Unit	Qty.	Unit Price	Amount
1	General Conditions, Bonds and Insurance, Max 10%	Lsum	1	\$ 35,200.00	\$ 35,200.00
2	Traffic Control	Lssum	1	\$ 50,000.00	\$ 50,000.00
3	Sanitary Sewer, Bench Repair	Ea	40	\$ 2,000.00	\$ 80,000.00
4	Sanitary Sewer, Manhole Lining	VFt	740	\$ 300.00	\$ 222,000.00
<i>The Design Professional has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing. Bid prices may vary significantly based on these factors and market conditions at the time of bidding.</i>				Subtotal	\$ 387,200.00
				Engineering	\$ 38,720.00
				Contingency	\$ 38,720.00
				TOTAL	\$ 464,640.00